

U .S. DEPARTMENT OF JUSTICE
CRIMINAL DIVISION
ASSET FORFEITURE AND MONEY LAUNDERING SECTION
EXPERIENCED ATTORNEY, GS-14/15
05-CRM-KJ-021

About the Office:

The Criminal Division of the U.S. Department of Justice, is seeking an attorney to fill a position in the Asset Forfeiture and Money Laundering Section in Washington, D.C.

The Asset Forfeiture and Money Laundering Section investigates and prosecutes complex money laundering and asset forfeiture cases and provides support on asset forfeiture and money laundering issues to each of the 93 United States Attorneys' offices and the component agencies. The attorney position will be located in either the Litigation, International Program, Policy or Program Unit. Please specify in your application which unit(s) you wish to be considered for.

Responsibilities and Opportunities:

The incumbent's responsibilities will include:

Litigation Unit:

Handle all aspects of difficult and sensitive criminal and civil money laundering and asset forfeiture cases;

Provide advice and case-related support to United States Attorneys' Offices throughout the country in complex criminal and civil money laundering prosecutions and asset forfeiture cases;

Provide advice and support to federal law enforcement agencies and assist in the coordinating of multi-district money laundering investigations and asset forfeiture cases.

Program Unit:

Factual analysis, legal research, evaluation and preparation of recommendations for the Deputy Attorney General and Assistant Attorney General of the Criminal Division for all equitable sharing requests involving forfeited property valued at \$1 million or more;

The research, evaluation and recommendation for the Attorney General's designee relating to all judicial petitions for remission or mitigation of forfeitures;

The research, evaluation and preparation of recommendations for the Attorney General on transfers of forfeited real property pursuant to the Weed and Seed Initiative;

Oversight of federal, state and local law enforcement agencies compliance with the equitable sharing program;

Review of federal agency requests to waive liens on forfeited vehicles placed into official use;

Review of federal agency requests to place forfeited personal property valued at over \$50,000 into official use;

Evaluation and preparation of recommendations to the Attorney General for transfer of forfeited property to non-participating federal agencies pursuant to the Attorney General's Guidelines on Seized and Forfeited Property 1990.

International Unit:

Provide case support and legal advice to AUSAs and foreign officials in money laundering and asset forfeiture investigations and proceedings and on other related matters with international sensitivities;

Handle litigation relating to the execution of incoming requests from foreign officials that

will require the filing of restraining order applications and applications to enforce foreign judgments as well as litigation in conjunction with the litigation unit of AFMLS and US Attorneys Offices relating to the forfeiture of assets beyond U.S. borders;
Provide technical assistance to foreign governments and international organizations on the drafting and implementation of money laundering and asset forfeiture legislation;
Assist in the development of USG policy in international forfeiture and money laundering matters through participation on inter-agency working groups and international organizations and bodies;
Provide international money laundering and asset forfeiture training to domestic and foreign law enforcement; and
Participate in negotiations and consultations with foreign governments concerning forfeiture cooperation and international asset sharing.
Provide case support and legal advice to AUSAs and foreign officials in money laundering and asset forfeiture investigations and proceedings and on other related matters with international sensitivities;
Handle litigation relating to the execution of incoming requests from foreign officials that will require the filing of restraining order applications and applications to enforce foreign judgments as well as litigation in conjunction with the litigation unit of AFMLS and US Attorneys Offices relating to the forfeiture of assets beyond U.S. borders;
Provide technical assistance to foreign governments and international organizations on the drafting and implementation of money laundering and asset forfeiture legislation;
Assist in the development of USG policy in international forfeiture and money laundering matters through participation on inter-agency working groups and international organizations and bodies;
Provide international money laundering and asset forfeiture training to domestic and foreign law enforcement; and
Participate in negotiations and consultations with foreign governments concerning forfeiture cooperation and international asset sharing.

Policy Unit:

Providing legal advice to the United States Attorney's Offices and the Criminal Division relating to asset forfeiture and money laundering, and providing litigation assistance on specific cases when requested to do so;
Developing training programs and providing training at the National Advocacy Center and other locations on asset forfeiture and money laundering issues;
Developing legislation, regulations and rules of procedure relating to asset forfeiture and money laundering, and working within the Executive Branch and with the Congress and the Judiciary on those matters;
Reviewing requests to appeal adverse decisions, recommending legal positions to take on appeal, and (when requested) assisting on the drafting of appellate briefs and handling oral arguments; and,
Reviewing requests to forfeit attorney's fees and making recommendations for or against approval by the Assistant Attorney General.

Qualifications:

Excellent academic credentials, significant federal criminal litigation experience, strong advocacy and legal writing skills, sound judgment, excellent interpersonal and public speaking skills and a demonstrated commitment to public service. Applicants should also possess: knowledge of criminal law principles; the ability to analyze and evaluate written materials; the ability to develop and maintain harmonious and effective working relationships with a variety of Federal organizations; the ability to meet short deadlines; and the ability to function effectively in time-sensitive situations.

Required qualifications: Interested applicants must possess a J.D. degree, be duly licensed and authorized to practice as an attorney under the laws of any State, territory of the United States, or the District of Columbia, and have at least four or five years post J.D. experience to be qualified at the GS-14 or 15 level. Applicants must be an active member of the bar in good standing.

Familiarity with money laundering and asset forfeiture law is mandatory. The ideal candidate will be an experienced federal prosecutor who has specialized in handling asset forfeiture and money laundering cases for a number of years.

Travel: Routine travel will be required for conferences and litigation work throughout the United States. Overseas travel may also be required.

Salary Information: Current salary and years of experience determine the appropriate salary level. The possible range for a GS-14 position is \$88,369 - \$114,882 per annum and the GS-15 position is \$103,947-\$135,136 per annum.. (See OPM's Web page at www.opm.gov/oca/payrates/index.htm.)

Location: Washington, DC

Relocation Expenses: Relocation expenses are not authorized.

Submission Process and Deadline Date: Applicants must submit a cover letter (highlighting relevant experience), a detailed resume or OF-612 (Optional Application for Federal Employment) or SF-171 (Application for Federal Employment) and a current performance evaluation, if applicable.

Applicants need not submit a separate application for each position. Please indicate on your application for which position(s) you would like to be considered. Please forward all required documents to:

U.S. Department of Justice
1400 New York Ave. NW,
Criminal Division,
Asset Forfeiture and Money Laundering Section
Bond Building, Suite 10100
Washington, DC 20530
ATTN: Dace Krastkalns, Administrative Officer

If you prefer to fax your documents, you can do so at (202) 514-5522. All applications must be received by December 13, 2005. Applications received after that date will not be considered.

Internet Sites: This and other attorney vacancy announcements can be found at <http://10.173.2.12/oarm/attvacancies.html>

For more information about the Criminal Division and the Counterterrorism Section, visit

Department Policies:

The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. It is the policy of the Department to achieve a drug-free workplace, and the person selected will be required to pass a drug test to screen for illegal drug use. Employment is also contingent upon the satisfactory completion of a background investigation adjudicated by the Department of Justice.

The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities and will reasonably accommodate the needs of those persons. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced.